



ASQLV 0705 Agenda / Minutes

Planning Date: 21-Jan-2009

Recorder:
Mark McQueen
ASQLV Secretary

Meeting Date: Wednesday, January, 21, 2009	Location: Blue Ox Tavern
Start Time: ≈1800 PST	End Time: ≈2030 PST

Requested Attendees: All RSVP'd Members + Speaker or Tour Guide, Additional Attendees and Guests
Actual Attendees: From the Attendee Signed Attendance List - Posted on the ASQLV Web Site under Section Events

Ref No.	Topic	Lead / Facilitator	Type	Expected Outcome / Minutes	Time (min)
Required Topics:					
1	Members, Guests, and Speaker	Secretary	A/I	Sign in (print name) on the Meeting Attendance sheet provided	≈0m
2	Meet and Greet/Food Orders	Angie	A	From the Blue Ox Menu	≈0m
3	Welcome	Secretary	A/I	Greet attendees as they arrive and as a group	On-going
4	Section Announcements/Business	Chairperson	I/S	Info to members: <ul style="list-style-type: none"> • Web Site Updates • ASQ Member Survey's • Job Postings • Requests for web content; job announcements, etc... • Meeting info; February and March • CQA Exam Prep class; 2 and 16 May • AAR Technical Writer opportunity • Decision to purchase DVI and/or HDMI adaptors for projector? • Community projects, discussion • Other professional organizations partnerships? <ul style="list-style-type: none"> ○ National Contract Management Assoc. ○ National Property Management Assoc ○ Public Relations Society of America 	≈0m
5	Speaker Introduction	Program Chair	I	Michael Marelli, NNSA	≈0m

Planned Topics:



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6	Speaker Presentation	M. Marelli	P	Graded Approach 10CFR 830, Federal Regulation QC-1 Weapons Work	≈0m
Required Topics:					
7	Speaker Acknowledgement	Chairperson	A	Certificate and gift	≈0m
8	Open Forum	Chairperson	I/S	Items brought-up by attendees – n/a	≈0m
9	Meeting Close	Chairperson	A	Meeting wrap-up; thank meeting attendees and server	≈0m
Meeting Notes:					
Article in Quality Process authored by on of members; Quality in Healthcare, about the treatment center in Las Vegas.					
Total Time					≈00m

Agenda Types: A = Action, Dc = Decision, Ds = Discussion, I = Information, M = Measurement, P = Program, Rw = Review, Rk = Risk, S = Status, T = Training

ASQLV Action Item List from this meeting:

Action Item (yyyy_mm_00x):
Action Item (yyyy_mm_00x):
Action Item (yyyy_mm_00x):