

			<h1>ASQLV 0705</h1> <h2>Agenda / Minutes</h2>	<b>Planning Date: 18-Feb-2009</b>
				<b>Recorder:</b> <b>Mark McQueen</b> <b>ASQLV Secretary</b>

<b>Meeting Date:</b> Wednesday, February 18, 2009	<b>Location:</b> Blue Ox Tavern
<b>Start Time:</b> ≈ 1800 PST	<b>End Time:</b> ≈ 2030 PST

<b>Requested Attendees:</b> All RSVP'd Members + Speaker or Tour Guide, Additional Attendees and Guests
<b>Actual Attendees:</b> From the Attendee Signed Attendance List - Posted on the ASQLV Web Site under Section Events

Ref No.	Topic	Lead / Facilitator	Type	Expected Outcome / Minutes	Time (min)
<b>Required Topics:</b>					
1	Members, Guests, and Speaker	Secretary	A/I	Sign in (print name) on the Meeting Attendance sheet provided	≈ 0m
2	Meet and Greet/Food Orders	Angie	A	From the Blue Ox Menu	≈ 0m
3	Welcome	Secretary	A/I	Greet attendees as they arrive and as a group	On-going
4	Section Announcements/Business	Chairperson	I/S	Info to members: <ul style="list-style-type: none"> <li>High level Section Business only</li> </ul>	≈ 0m
5	Speaker Introduction	Program Chair	I	Doug Beckley, the Beckley Group	≈ 0m
<b>Planned Topics:</b>					
6	Speaker Presentation	Beckley	P	Working with Different Personalities <ul style="list-style-type: none"> <li>Classifying types of personalities</li> <li>Survey sheets</li> <li>Small group exercise; workshops</li> <li>Personality Types Demonstration (skit) – Darlene and Mark</li> </ul>	≈ 0m
<b>Required Topics:</b>					
7	Speaker Acknowledgement	Chairperson	A	Certificate and gift	≈ 0m
8	Open Forum	Chairperson	I/S	Items brought-up by attendees – n/a	≈ 0m
9	Meeting Close	Chairperson	A	Meeting wrap-up; thank meeting attendees and server	≈ 0m



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<b>Meeting Notes:</b>					0
N/A					
<b>Total Time</b>					≈00m

**Agenda Types:** A = Action, Dc = Decision, Ds = Discussion, I = Information, M = Measurement, P = Program, Rw = Review, Rk = Risk, S = Status, T = Training

ASQLV Action Item List from this meeting:

Action Item (yyyy_mm_00x):
Action Item (yyyy_mm_00x):
Action Item (yyyy_mm_00x):