



ASQLV 0705 Agenda / Minutes

Planning Date: 16-Sep-2009

Recorder:
Mark McQueen
ASQLV Secretary

Meeting Date: Wednesday September 16, 2009	Location: Blue Ox Tavern
Start Time: ≈1800 PST	End Time: ≈2030 PST

Requested Attendees: All RSVP'd Members + Speaker or Tour Guide, Additional Attendees and Guests

Actual Attendees: From the Attendee Signed Attendance List - Posted on the ASQLV Web Site under Section Events

Ref No.	Topic	Lead / Facilitator	Type	Planned & Expected Outcome / Minutes	Time (min)
Required Topics:					
1	Members, Guests, and Speaker	Secretary	A/I	Sign in (print name) on the Meeting Attendance sheet provided	≈0m
2	Meet and Greet/Food Orders	Angie	A	From the Blue Ox Menu	≈0m
3	Welcome	Leadership	A/I	Greet attendees as they arrive and as a group	On-going
4	Section Announcements/Business	Secretary	I/S	ASQ Learning Institute Volunteer Emails Volunteer Business Cards; need telephone numbers as applicable <ul style="list-style-type: none"> • Employment • Education • Newsletter • Recert • Nomination • Programs BlueStreak business pursuits <ul style="list-style-type: none"> • U.S. Energy Efficiency • U.S. Health Care • Economic Development Industry • Harrah's Group • MGM Group APICS Meeting – RFID and Bar Code ASQLV Financial Statement for FY2008-2009 approved End of year report submitted on-time; TQA and excellence award	≈0m



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Ref No.	Topic	Lead / Facilitator	Type	Planned & Expected Outcome / Minutes	Time (min)
	Officer Business discussion			announcement pending 2009-10 Business Plan and Budget; Business Plan comparison 160+ members Items: <ul style="list-style-type: none"> • Business Plan template (new) provided by ASQ HQ will be used <ul style="list-style-type: none"> ○ Last year's plan merged into this one and updated • Budget essentially the same <ul style="list-style-type: none"> ○ Funding some level of Leadership training; need to see plan and determine interest ○ We discuss details of ASQ Exam Prep Course later date; pending Education Chair commitment 	
5	Speaker Introduction	Program Chair	I	Speakers: Ray Keeler and Bob Eastmond	≈0m
Planned Topics:					
6	Presentation	Speaker	P	Topic: Making "Data" Useful as Management "Information"	≈0m
Required Topics:					
7	Speaker Acknowledgement	Chairperson	A	Certificate and gift	≈0m
8	Open Forum	Chairperson	I/S	Items brought-up by attendees – n/a	≈0m
9	Meeting Close	Chairperson	A	Meeting wrap-up; thank meeting attendees and server	≈0m
Meeting Notes:					
N/A					
Total Time					≈00m

Agenda Types: A = Action, Dc = Decision, Ds = Discussion, I = Information, M = Measurement, P = Program, Rw = Review, Rk = Risk, S = Status, T = Training

ASQLV Action Item List from this meeting:

Action Item (yyyy_mm_00x):
